

International Office Application Form



Submit your completed application form to mena.io@coventry.ac.uk

It is important that you write neatly using **BLOCK CAPITALS** in **black ink** or typescript. **Mandatory fields*** are required to be completed in order to process your application. **Incomplete application forms submitted without ALL the supporting documents will delay the decision process.**

Applicant Signature*:

By signing this box you are providing your permission for us to store and process the information you supply contained within this application form, including all personal information, in accordance with the UK Data Protection Act 1998 and with Data Privacy provisions in the Turkish constitution. Without your express permission we cannot process your application meaning we will be unable to assess or respond to your application.

1. Applicant details

Please enter applicant details here. If you are an agent you can insert your contact details in section 9. Please detail your family name and first name as it appears on your passport.

Title* (Mr/Mrs/Miss/Ms etc)	Gender* Male Female	Date of Birth* (dd/mm/yy)
Family Name* (as it appears on your passport)		First Name(s)* (as it appears on your passport)
Email* (required for offer)		
Home Address*		
Country*	Postcode	
Telephone* (including international code)	Mobile (including international code)	
Country of Birth*	Nationality*	
Country of Permanent Residence*	Do you have any criminal convictions?* Yes No	
Passport Number* (attach a copy)	Passport Expiry Date*	

2. Declaration of previous study in Turkey

If you are a Turkish student you do not need to complete this section.

Section A or B must be completed failing to do so will result in an invalid submission and a delay to your application.

Have you ever been refused entry into Turkey?	Yes	No
Section A* – Fill in this section if you are an international student who has previously studied in Turkey	Section B* – Fill in this section if you are an international student who has never studied in Turkey	
I have studied in Turkey before	I have never studied in Turkey	
I have a valid visa (insert visa type)	I have visited Turkey (insert visa type and attach a copy)	
My visa expires on (dd/mm/yy)		
My visa has now expired (dd/mm/yy)		
Section C – Fill in this section if you have held a Residence Permit in Turkey		
I have held a Residence Permit (attach a copy)	I have not held a Residence Permit	

3. Details of course(s) for which you wish to apply (in order of preference)

Course title	Year of entry
1	
2	
3	

4. Academic qualifications - full details of educational establishments attended

You should list all subjects taken, with results/grades from your last two establishments attended. If you are awaiting the results of any examination or are about to take an examination, write PENDING in the result column. **Please attach evidence of all known results in addition to completing the table.**

Program of study/subject*	From date (mm/yy)*	To date (mm/yy)*	Name of institution*	City*	Qualification and result*

Please note: All applicants are required to provide one academic reference with their application form or shortly after. Referees must comment on your likely ability to follow and succeed in the course.

5. English language requirements

Please complete this section as it is vitally important in determining your English language level and whether you meet our English language entry criteria. You will be required to provide evidence of your English language level.

Do you have any of the following English language qualifications? (Please tick where appropriate)

IELTS	TOEFL	Coventry University English Test	ÜDS	NONE
Other (please state)				
Grade/Score				
Date achieved				

You will need to progress to an overall IELTS score of 6.5, or its equivalent, in addition to a minimum mark of 6.5 in each of the reading and writing elements during the program in order to graduate

6. Work experience

Please give details of work experience, training and employment. Continue on a separate sheet if necessary.

Job title and nature of work/training	Name of organisation	From date (mm/yy)	To date (mm/yy)	Full or part-time

7. Personal statement

You are required to submit a personal statement as part of the application process. Please provide a statement below, which details your reasons for choosing the course, relevant experience, career plans and any other supporting information.

Your statement should be no less than 500 words and should be submitted with your application.

Continue on a separate sheet if necessary.

8. Physical or other disability or medical condition

Do you have a physical or sensory disability that may affect your studies or for which you may require additional support and assistance?

If yes, please enter the appropriate code in the box provided	Code
A No disability	F I have a mental health condition
B I have a social/communication impairment	G I have a specific learning disability
C I am blind or have a serious visual impairment	H I have physical impairment or mobility issues
D I am deaf or have a serious hearing impairment	I I have a disability, impairment or medical condition that is not listed
E I have a long standing illness or health condition	J I have two or more impairments and/or disabling medical conditions

9. How did you hear about the program?

Please indicate how you heard about the program

Website	Advertising	Search engine
Recommendation (family/friend)	Web listing	Social media
Alumni	Colleague	Exhibition
In country office	Other, please specify	

From a third party:

Sponsor	Partner institution
School/college/university	Agent

If you were made aware of the program from an agent/your school/college/university please complete their details below:

Organisation name	Email
Counsellor contact name	Telephone
Address	
Country	Postcode

10. Declaration

I confirm that the information given in this form is correct and complete.

Signature of Applicant*

Date

Please note that in order to protect your personal information and to comply with the UK Data Protection Act 1998 and with Data Privacy provisions in the Turkish constitution we can only talk or correspond with you/your agent about your application. If someone else calls or contacts on your behalf we require your written permission before we can respond (e.g. parent, relative, sponsor, etc.)